## **Delegated Decision Notification**

This form is used both to give notice of an officer's intention to make a key decision and to record any delegated decision which has been taken. The decision set out on this form therefore reflects the decision that it is intended to be made, or that has been made. Although set out in the past tense a decision for which notice is being given may be subject to amendment or withdrawal.

LEAD DIRECTOR <sup>i</sup> :	Director of Adult Social Services		
SUBJECT":	To request approval for a contract extension under Contracts Procedure Rule		
	21.1 for the Advocacy Support and Services Contract (Advonet consortium),		
	reference number: YORE-96DJ4Q, for 1 x 12 month period from 1st April 2016		
	to 31st March 2017		
DECISION	The Director of Adult Social Services approves the recommendation for the first		
DETAILS <sup>III</sup> :	1 x 12 month extension of the current contract for Advocacy Support and		
	Services with the Advonet consortium (reference YORE-96DJ4Q). The		
	extension will commence 1st April 2016 and run until 31st March 2017. The		
	annual contract value is £1,048,289 and provisions are available to cover this		
	within the Adult Social Care and CCG budgets.		
	The Commissioning Officer will liaise with the Programmes Projects and		
	Procurement Unit (PPPU) to oversee the implementation of the extension		
	before expiry of the existing contract on 31st March 2016.		
TYPE OF			
DECISION:	Is the decision eligible for call-in?iv ⊠ Yes ☐ No		
	Is the decision exempt from call-in? <sup>v</sup> ☐ Yes ☒ No		
	☐ Significant Operational Decision (Council or Executive <sup>vi</sup> – not subject to call-		
	in)		
	☐ Administrative Decision (Council or Executive <sup>vii</sup> – not subject to publication		
	or call-in)		
NOTICE <sup>viii</sup> / CALL-	Date the decision was published in the List of Forthcoming Key Decisions:		
IN (KEY	1.10.2015		
DECISIONS	If not on the List of Forthcoming Key Decisions for at least 28 clear days, the		
ONLY):	reason why it would be impracticable to delay the decision:-		
	If exempt from call-in, the reason why call-in would prejudice the interests of the		
	Council or the public:-		
AFFECTED	All		
WARDS:			

DETAILS OF	Executive Member	Date consulted:	Interest disclosed?ix	
CONSULTATION	Cllr Lisa Mulherin	3.11.15	Yes (Date of dispensation: )	
UNDERTAKEN:			□ No	
	Ward Councillor	Date consulted:	Interest disclosed?	
			Yes (Date of dispensation: )	
			☐ No	
	Others <sup>x</sup> (please	Date consulted:	Interest disclosed?	
	specify:)		Yes (Date of dispensation: )	
	Stakeholders	Various	No	
CAPITAL				
INJECTION	Injection approval required?			
APPROVAL	(If yes, you must complete the Approval box below)			
REQUIRED:				
CAPITAL			Capital Scheme Number:	
INJECTION			XXXXX / XXX / XXX	
APPROVAL		(Name: )		
		(Title: )	Date:	
CONTRACT	Contract Reference N	umber	Contract Title	
DETAILS	YORE-96DJ4Q			
(PROCUREMENT	Supplier			
DECISIONS ONLY)				
IMPLEMENTATION	Officer accountable for implementation			
(KEY DECISIONS	Adult Social Care Commissioning Officer			
ONLY)	Timescales for implementation <sup>xi</sup>			
	1st April 2016			
CONTACT			Telephone numberxii:	
PERSON:	Mick Ward		0113 37 83912	
DECISION MAKER			Date:	
/ AUTHORISED	Cm (	7 11		
SIGNATORYXIII:	Cotty 10	9111	26 <sup>th</sup> November 2015	
	(Name of Cottle Doff Director of Advit			
	(Name: Cath Roff, Dir	ector of Adult		
	Social Services)			

<sup>i</sup> The Leader of the Council may also make executive decisions and should be specified as the Lead Director where appropriate.

- <sup>ii</sup> A brief title should be inserted here. If the decision is Key and has appeared on the List of Forthcoming Key Decisions, the title of the decision should be the same as that used in the List.
- <sup>iii</sup> Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding on the chosen option, although care must be taken not to disclose any confidential or exempt information.
- <sup>iv</sup> See the Executive and Decision Making Procedure Rules for eligibility. The decision will not be eligible for call-in if it has already been subject to call-in i.e. considered by the relevant Scrutiny Board. This includes a decision which has been modified by the decision maker following a recommendation by a Scrutiny Board after call-in of the earlier decision.
- <sup>v</sup> If the decision is exempt from call-in a reason must be provided in the 'Notice / Call-In' box and in the report. The call-in period expires at 5pm on the 5<sup>th</sup> working day after publication. Scrutiny Support will notify decision makers of matters called-in no later than 12 noon on the 6<sup>th</sup> working day.
- vi If the decision would have been a Key decision but for an exception set out in Article 13.6.1, please refer to the connected Key decision in the decision details (either by the title or the reference number).
- vii Administrative Decisions do not need to be published on the Council's website but this form may be used for internal recording of the decision.
- viii All Key decisions should appear on the List of Forthcoming Key Decisions for 28 clear days before the decision can be taken. If 28 clear days' notice has not been provided, a reason must be provided here.
- No Member having a disclosable pecuniary interest or officer having an interest in any matter (whether pecuniary or otherwise required to be declared) should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here. Any dispensation in place in relation to the matter should also be recorded here.
- x This may include other elected Members, officers, stakeholders and the local community.
- <sup>xi</sup> Please include proposed timescales for commencement and / or completion of implementation as appropriate.
- xii Please insert a complete telephone number whether land line or mobile, rather than an extension number so that you can be contacted from outside the Council.
- The signatory must be duly authorised by the Lead Director to make a decision in accordance with the relevant sub-delegation scheme. It is not acceptable for the signature to be 'pp' for the authorised signatory. For Key decisions only, the date of the authorised signature signifies that, at the time, the officer was content that the decision should be taken. However, should representations be received following public availability of reports the signatory will consider the effect which such representations should have on the final decision.